



2021 - 2022



Annual Report

**College of Southern Idaho  
Head Start/Early Head Start  
390 Falls Avenue  
Twin Falls, Idaho 83301  
208-736-0741**

## **College of Southern Idaho Mission Statement**

The College of Southern Idaho, a comprehensive community college, provides quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities it serves. CSI prepares students to lead enriched, productive, and responsible lives in a global society.

## **CSI Head Start/ Early Head Start Mission Statement**

The College of Southern Idaho Head Start/Early Head Start is committed to providing quality, comprehensive services in order to ensure school readiness and healthy development while strengthening families, within their communities, by becoming life-long learners.

## **Head Start/Early Head Start Program Goals**

### **GOAL #1**

Demonstrate continued commitment to delivering comprehensive early childhood education and family services.

### **GOAL #2**

Support employee learning, growth, wellness and success.

### **GOAL #3**

Continuous improvement of program systems that ensures compliance with program quality standards.



During the 2021-2022 Program Year, the CSI HS/EHS program operated in **Orange** and **Yellow** status of the COVID-19 Protocol

**At every level:**

- Maintain social distancing guidelines as much as possible.
- Social distancing and face masks are discussed with children.
- Cleaning/Disinfection policies will be followed in the school.
- Temperature checks are conducted prior to entering building.
- Health Checks will be given to each child upon arrival to class.
- Meals served pre-plated individually to children.
- Toothbrushing will not be conducted in the classrooms.
- Hand hygiene and respiratory etiquette is taught and practiced.
- An on-site location will be available for immediate pic-up of children who present symptoms while at the center.
- Face coverings are allowed but not required for children.

**Traditional (Green)**

- Limit crossover of children in hallways and playgrounds.
- Face coverings are optional for adults and allowed but not required for children.
- Home Visits conducted as required by program.

**Heightened Traditional (Yellow)**

- No cross-over of children in hallways and playgrounds
- Adults use facemasks where social distancing cannot be maintained
- Activities, materials, and resources will be delivered to families if schedule is changed.
- Home visits modified as needed.

**Modified Schedule (Orange)**

- Schedule is adjusted and number of students in the building at any one time is limited.
- Social distancing is monitored with students.
- Classroom activities conducted in small groups.
- No cross-over of children in hallways and playgrounds
- Adults use facemasks where social distancing cannot be maintained
- Activities, materials, and resources will be delivered to families for distance learning.
- Home Visits conducted remotely.

**Full Distance Learning (Red)**

- School building closed.
- All services are offered remotely.
- Children and families are contacted weekly.
- Activities, materials, and resources will be delivered to families weekly.

# Head Start Enrollment

Since 1965, Head Start has been preparing children for Kindergarten and helping them develop the skills to become life-long learners. The program serves children in low-income families and children with diagnosed disabilities in the areas of school readiness, nutrition, medical, social and emotional services through class-time and home visits. The College of Southern Idaho Head Start program serves 469 children in nine counties from August to May.

County	Income Eligible	Federally Funded	TANF Funded	Income Eligible Not Served	Total Children Served
Blaine	248	0		248	0
Cassia	644	100		544	70
Gooding	432	18		414	22
Jerome	845	80		765	46
Lincoln	154	20		134	23
Minidoka	469	58		411	66
Power	134	28	12	94	23
Twin Falls	2541	100		2441	142
TOTALS	5467	457	12	5051	392

The HS Program served 8% of the income eligible three and four year old children during COVID-19 protocol.

August 2021 - May 2022 **ORANGE** and **YELLOW** COVID-19 PROTOCOL Utilized

Head Start modified enrollment at 70% of funded slots with an 81% Monthly Average Attendance Rate.

**Orange Protocol** meant that there were 10 children/classroom with a modified schedule. **Yellow Protocol** was less restrictive. There were 21 children that received Special Education or Early Intervention Services.

## Early Head Start Enrollment

Early Head Start has served low-income infants, toddlers, pregnant women and their families since 1994. College of Southern Idaho Early Head Start program provides families with the opportunity to enhance their infant or toddler's physical development, problem solving abilities, social and emotional skills. The program helps pregnant women obtain prenatal and post-partum care, as well as, families with infants and/or toddlers access to comprehensive health services. CSI Early Head Start provides services for 92 infants, toddlers and pregnant women year-round in Twin Falls, American Falls, Rupert and Jerome.

County	Income Eligible	Federally Funded	TANF Funded	Income Eligible Not Served	Total Children Served
Jerome	586	27	0	543	40
Minidoka	406	27	0	362	41
Twin Falls	1688	27	0	1645	41
Power	219	11	0	198	13
TOTALS	2899	92	0	2748	135

The Early Head Start Program served 5% of the income eligible infants, toddlers, and pre-natal mothers during COVID-19 protocol. EHS maintained full enrollment in the 2021-2022 Program Year.

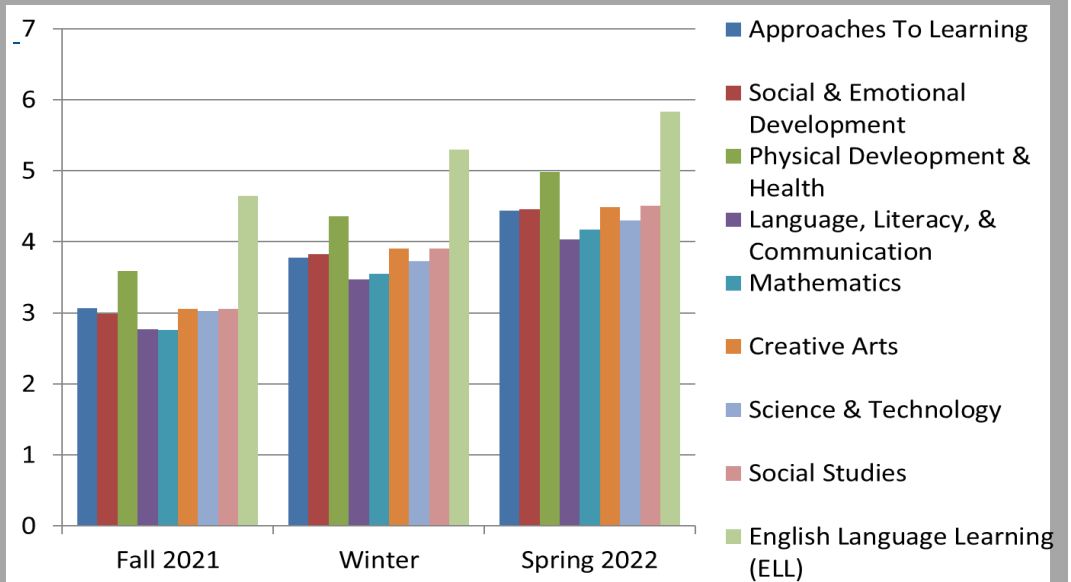
# Children's Services

The College of Southern Idaho Head Start/ Early Head Start program utilizes the High Scope Curriculum, Child Observation Record (COR) and the Infant/ Toddler Child Observation Record to measure developmental milestones, kindergarten preparedness and overall school readiness for children ages 0-5 in skill development.

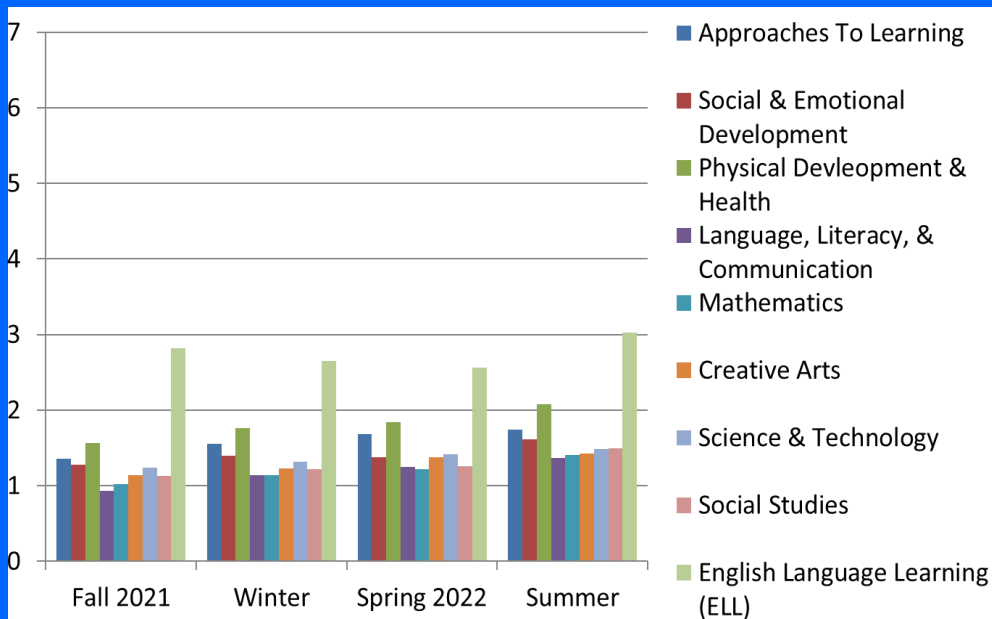
The Child Observation Record is gathered 3 times during the program year for Head Start and 4 times for Early Head Start. Staff and parents take anecdotes on the children. The anecdotes are scored from a level 0 to a level 7, with 0 being a lower skill level and increasing to more advanced skill levels.

There are 36 items on the Pre-School COR divided into 9 domains

## Head Start COR Report



There are 28 items on the Infant/Toddler COR divided into 5 domains



## Early Head Start COR Report



# Health Services

The philosophy of CSI Head Start/ Early Head Start health services is to prevent health problems whenever possible by carefully addressing the needs of enrolled children. Collaborative partnerships are the key to the success of this approach. When conditions or illnesses are found, they are addressed quickly with the help of competent health care partners in an effort to improve the health of the child and to prevent future problems.

**Some services that the CSI Head Start/ Early Head Start program provides include:**

- Assisting families in finding a medical home and dental home.
- Locating sources of funding for health services, such as Medicaid or other community resources.
- Tracking health services such as well-child exams, dental and immunizations.
- Providing parents with information about well-child exams, screenings, trainings and information on child health development.

## Child Nutrition

Head Start promotes child wellness by providing nutrition services that supplement and complement those in the home and in local community and cultural practices. Head Start's child nutrition services help families meet each child's nutrition needs and establish good eating habits that nurture healthy development.

## Screenings

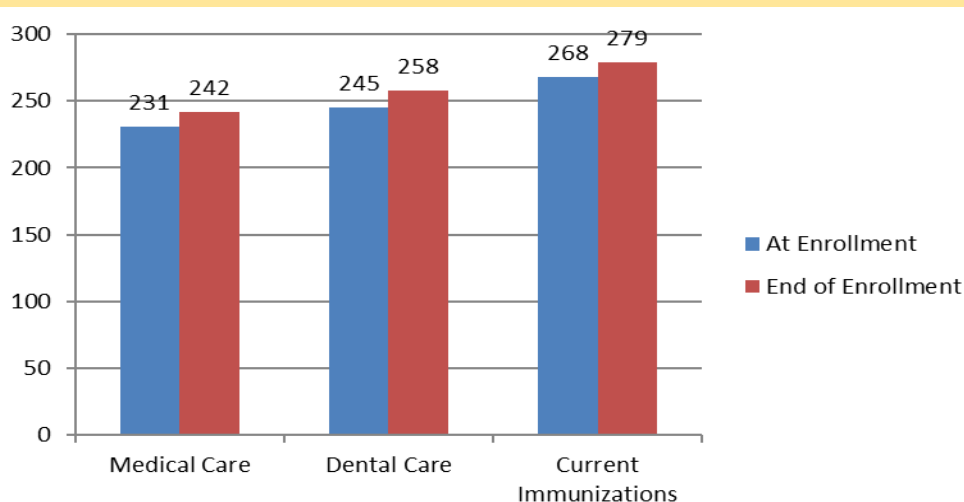
When a child enrolls in Head Start/Early Head Start, steps are taken to assess the child's health quickly to identify any health concerns. The emphasis is on scheduling preventive and primary health care. The screening also enables staff and partners to ensure prompt intervention to address problems. For example, it can identify children who need further assessment to determine if they need vision services or hearing aids, mental health services, special education or other related services.

Screenings completed within 45 days of Enrollment:

- Vision
- Hearing
- Heights & Weight
- Blood Pressure
- Developmental
- Speech & Language
- Social & Emotional

## Health Outcomes

Head Start staff members make an effort to coordinate health services with families. They strive to ensure that each child has a source of continuous, accessible and coordinated care that serves as a medical home and a dental home.



# Family Services and Parent Involvement

## Activities

- Serving on interview panels
- Self-Assessment Team
- Child Abuse Prevention Month
- Elected Positions
- Classroom/Center Volunteer\*
- Parent Meetings\*
- Health Fair\*
- Adopt-A-Highway
- Literacy
- Soup Kitchen
- Community Parades/ County Fairs\*
- Male Involvement \*



## Parent Trainings

- CPR/ First Aid
- Shaken Baby Syndrome
- Nutrition
- School Readiness
- Car Seat Safety
- Color Me Healthy
- Budgeting
- High Scope
- Bus Monitoring
- Gardening
- Couponing
- Child Abuse Prevention
- Stress Management
- Positive Guidance
- Problem Solving

## Parent Education

- GED/ESL
- College Courses
- Library Cards
- CDL
- Sanitation Courses



## Languages Spoken by our Families:

- ◆ English ◆ Spanish ◆ Russian ◆ Turkish ◆ Farsi
- ◆ Arabic ◆ Burmese ◆ Nepali ◆ American Sign

\* Suspended activity during **Orange**

Head Start/Early Head Start served **395** families, of those:

- 31** Parents had advanced degree or baccalaureate degree
- 109** Parents had an associate degree, vocational certificate or some college course work completed
- 175** Parents obtained a high school diploma or GED
- 80** Parents had less then High School Diploma
- 302** Parents were attending job training and/or school
- 268** Parents were employed



**College of Southern Idaho Head Start/Early Head Start**  
**Statement of Expenses**  
**January 1, 2021—December 31, 2021**

Expenditures	Projected Budget Head Start/ Early Head Start	Head Start Feder- al Grant	Early Head Start Federal Grant	TANF 7/1/21- 06/31/22	CACFP
Personnel	\$3,995,804.00	\$3,205,712.66	\$756,589.58	\$62,000.00	
Fringe Benefits	\$2,170,987.00	\$1,732,928.51	\$385,484.38	\$35,512.00	
Travel	\$69,650.00	\$16,270.06	\$2,735.87	\$350.00	
Equipment	\$301,180.00	\$68,152.44	\$168,250.00		
Supplies	\$415,774.00	\$206,604.01	\$37,283.30	\$5,300.00	
Food					\$156,160.20
Contractual	\$65,110.00	\$10,997.55	\$26,257.22	\$350.00	
Facilities/Construction	\$1,555,930.00	\$558,832.15			
Other	\$966,819.00	\$777,145.65	\$109,864.82	\$18,500.00	
Admin Costs	\$566,411.00	\$448,167.74	\$102,298.76	\$2,500.00	
<b>Total Expend.</b>	<b>\$10,107,665.00</b>	<b>\$7,024,810.77</b>	<b>\$1,588,763.93</b>	<b>\$124,512.00</b>	<b>\$156,160.20</b>

College of Southern Idaho Head Start/Early Head Start provides quality, comprehensive services to nine Counties in Southern Idaho. This is made possible by a yearly grant provided by the Federal Government, State funds through Temporary Assistance for Needy Families (TANF), CACFP meal reimbursement, and local grants, such as; Community Health Improvement, United Way and Twin Falls Health Initiative grants. Head Start Families and Community Volunteers generated the following non-federal match to federal grant dollars through volunteer time and donations: **\$2,174,225** which represents over **20%** of the total federal funding.

## Federal Review and Audit Results

The College of Southern Idaho Head Start/Early Head Start has not received a Federal Review since April 2019.

### October 2021 College of Southern Idaho Audit of Financial Statements

**Finding 2021-03, Allowable Costs/Cost Principles** “Criteria: 2 CFR part 200 states that all direct charges to federal awards are for allowable costs. Condition: During testing , there were two instances in which an employee’s disability benefit was not properly allocated to the program. Instead of the benefit being appropriately allocated, the entire benefit was allocated to the grant. This error was specific to one payroll. Cause: There was an error in the College’s software system on a specific payroll date that let to the incorrect allocation. As recommended by the auditor CSI has implemented internal controls to ensure this does not happen in the future. The ACF Sustains the finding and recommendation. The ACF believes the corrective action taken should prevent recurrence of this finding in the future.

**Finding 2021-04, Reporting Criteria: OMB No. 4040-0016, SF-429—Real Property Status Report** states reporting to be supported by documents appropriate and accurate. Condition: During testing over reporting, there was one instance where the information on the SF-429 was incorrect based upon the supporting documentation. Cause: There was no independent review over the SF-429-A report due to turnover. As recommended by the auditor Head Start has implemented internal controls to ensure correct reporting of property. The ACF Sustains the finding and recommendation. The ACF believes the corrective action taken should prevent recurrence of this finding in the future.